In Attendance: Richard Bennett (Genesee County DSS), Andrew Dearing (HAWNY), Debra McKnight (ILGR), Rae Frank (ILGR), Nora Sheehan (OCMH), Candi Biegas (GCMH/SPOA), Angela Angora (Cazenovia Recovery/ Liberty Hall), Elizabeth McClam (HUD), David Dodge (ILGR)

1.) **Welcome & Introductions**
   - 2016 Funding Awards dollars are not available as of 5/24.
   - Elizabeth Mclam from HUD confirmed that the contract has been sent out to Housing Council (Pathstone) and the funding will be available once that process is finished. Predicted to be 2 weeks.

2.) **2017 CoC new application/ renewals**
   - Moving forward with HUD CoC Funding, this year's Notice of Funding Availability (NOFA) for 2017 is predicted to be released very soon. This could be once the federal budget is approved or even sooner.
   - To prepare for this, HAWNY is requesting that existing projects submit a New Application directly to HAWNY by June 7th and new projects applications or requests for expanding funding be due June 1st.
   - It is recommended that the RRH project in GOW apply with the new application to request an additional $80,000 for their project to properly serve this three county region. Application documents can be found on the HAWNY website: https://wnyhomeless.org/continuum-of-care/coc-funding-competition/
      1. **New Applications due June 1st**
      2. **Renewal Application due June 7th**

3.) **CoC Landlord Breakfast schedule (8:30am- 10:30am):**
   - To prepare for the new RRH program, HAWNY has contracted with ILGR to get the word out and educate local landlords about this opportunity. This will take the form of 3 breakfasts in each county. (scheduled seen below)
   - Rae also asks that CoC partners in the GOW help promote this event by attending or reaching out to known champion landlords or organizations that provide housing who would be interested in making this program a success. (Flyers for each community can be found in the minutes)
      1. Genesee 5/31 - Terry Hills Golf and Banquet Facility
      2. Wyoming 6/7 – Bryncliff Resort and Conference Center
      3. Orleans 6/14 - Tillman's Village Inn
   - Angela expressed concern about one reaching out to a specific housing organization that refused housing a client due to them simply being involved with their program.
      o Rae is interested in reaching out to this organization and asked for more information outside of the meeting.
      o Elizabeth noted that a good way to sell this program to organizations or people who have been 'burned' in the past and/or are hesitant to accept homeless clients is to explain that this program comes with case management and that clients aren't simply 'dumped' on someone's doorstep.
   - Rae then explained that funds are limited for this program and that there is a priority for chronic homelessness with a disability.
   - Included in the minutes is a recordkeeping document that can help identify homelessness according to HUD. These are the clients that would be eligible for RRH services.
   - Rae made the point that clients shouldn't be encouraged to experience homelessness to be eligible for this service.
   - Elizabeth Mclam noted that RRH promotes the Housing First policy where a client don't need income to be eligible for RRH but rather provides stability needed to increase income through eventual work or mainstream benefits that with help maintain housing.

- o This is where SOAR could benefit client most. Specifically for faster access to SSI/SSDI benefits.
        - o Also note that RRH rental subsidy amount and duration is determined on a case by case basis.
        - o HUD will also measure client progress with linkages to mainstream benefits, work, or link to more income.
    - Norma asked about ILGR role and Rae confirmed case management and housing search.

4.) Coordinated Entry
- • Housing Council/Pathstone and ILGR, are all working together to provide RRH with partnerships with CAOGINC, WCCA
- • Homeless Management Information System (HMIS): all HUD funded homeless housing programs are required to document client activity, most shelter's and other homeless housing program utilize this database to track client activity as well. Data can also be shared across agencies to decrease intake time and more appropriately serve the client.
    - i. HAWNY is the administrator for HMIS and there is normally a license fee.
    - ii. VI-SPDAT assessment can be conducted on HMIS and auto-populate a by-name list for ranking.
    - iii. Candi expressed interest in Genesee/SPOA getting trained
- • Draft Process – Attached is a draft visual of how clients will be entering the system and evaluated according to need. Summary:
    - i. System Entry
        1. Homeless individual or family is identified and served by a local resource.
        2. Agencies can refer clients to ILGR for access to RRH. It is recommended that referrals also include entry to HMIS/proof of homelessness, and a VI-SPDAT score.
    - ii. Assessment
        1. Proof of Homelessness: written confirmation by agency or self-confirmation, identified history within the Homeless Management Information System (HMIS).
            a. Elizabeth noted that client can have a self-certification
            b. Verification must be on letterhead
            c. Verification must be signed
        2. Client will be given a score paced on outcomes of the VI-SPDAT. This is an assessment being used nationwide that measures a client's vulnerability to literally dying on the street. More information and training on how to use the assessment can be found here: http://www.orgcode.com/product/vi-spdat-training/ https://wnyhomeless.org/continuum-of-care/coordinated-assessment/
    - iii. Prioritization
        1. Client scores will be maintained by ILGR and priority will be given to highest score.
    - iv. Matching
        1. ILGR will determine if the client will be able to be served under their organization's requirements of having a disability.
        2. If clients score low enough, it is recommended that the situation be self-resolved or referred for mainstream benefits.
        3. If the clients score very high, the client will be given highest priority with a recommendation to explore Permanent Supportive Housing in Buffalo/Rochester.
    - v. Referral
        1. If not appropriate the client will work with a partnered Community Action.
    - vi. Placement
        1. Client must confirm they want housing.
        2. Agency with perform housing search. With housing standards met.
        3. Client housed within 90 days of referral
5.) Adjournment – Andrew brought technical document regarding RRH: https://www.hudexchange.info/resources/documents/Rapid_Re-Housing_ESG_vs_CoC.pdf , VI-SPDAT: , GOW Pocket Guide. Genesee County is also performing housing needs assessment, HAWNY is planning on being involved with.

Next Meeting: July 26th at ILGR in Batavia from 10am to 11 am
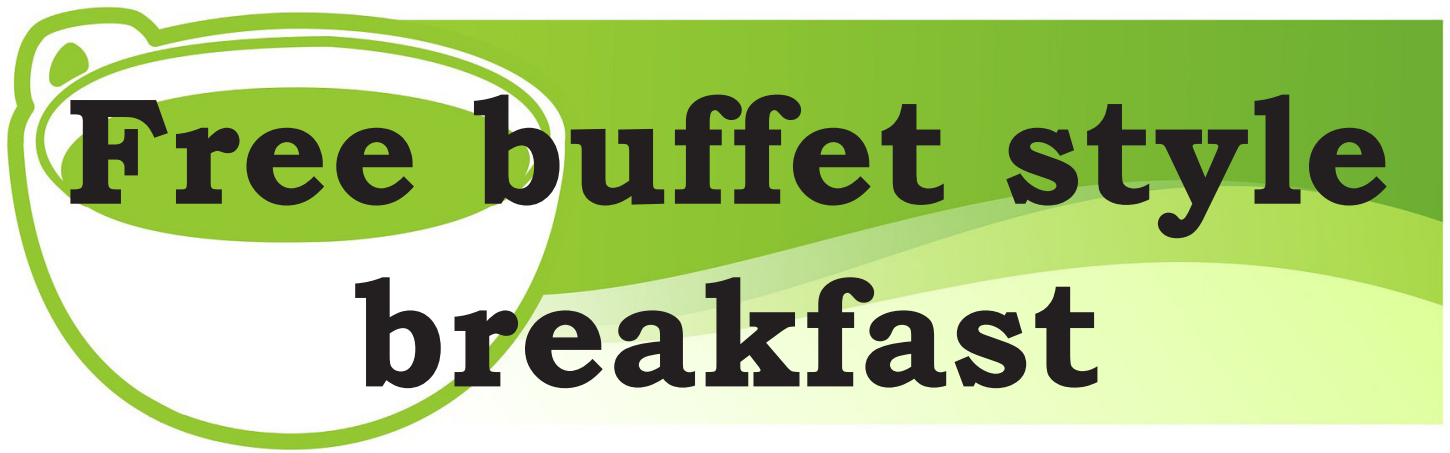
Free buffet style breakfast

High turnover rate with tenants?
Learn how we will support your tenants.

Breakfast to inform landlords of the benefits of renting to people with disabilities.

# Wednesday, May 31, 2017

8:30 a.m. - 10:30 a.m.

Terry Hills Golf and Banquet Facility
5122 Clinton St., Batavia, NY 14020

RSVP Donna Becker (585) 815-8501 ext. 411
or dbecker@wnyil.org

Genesee County Office for the Aging

This program is made possible through funds from the
NY State Office for the Aging, NY Connects, the Older Americans Act,
and the generous support of the Genesee County Legislature;
Independent Living of the Genesee Region & The Homeless Alliance of WNY.
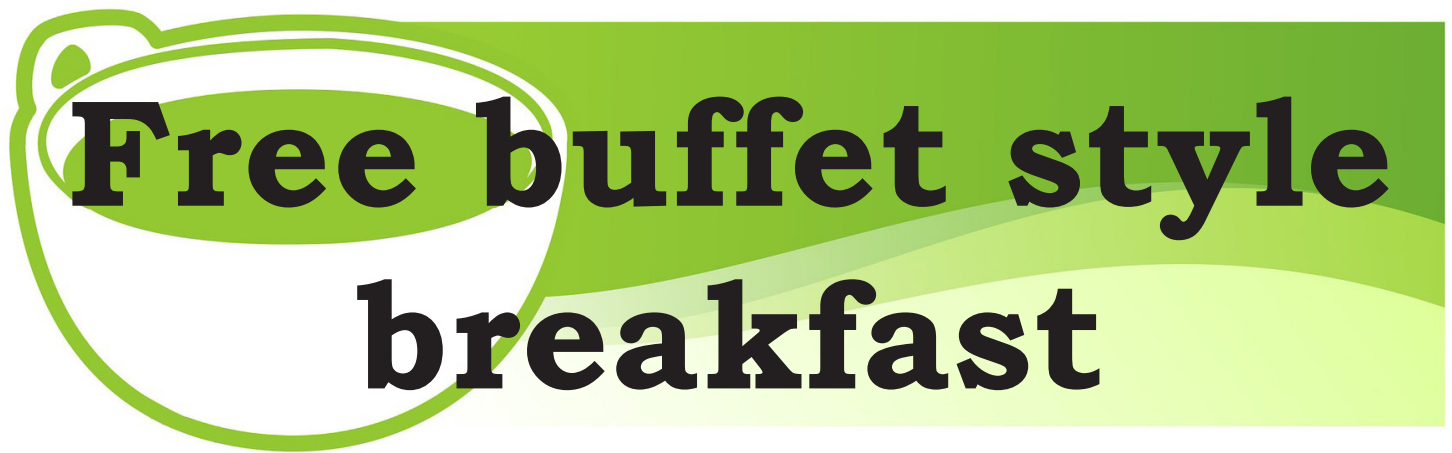
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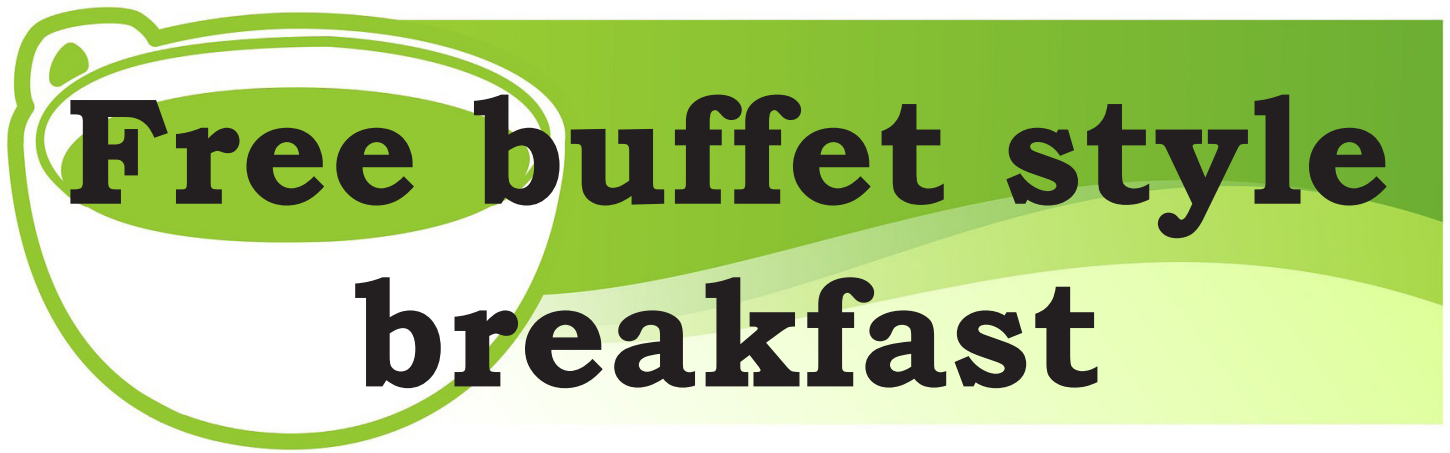
Wednesday, June 14, 2017

8:30 a.m. - 10:30 a.m.

Tillmans Village Inn
14369 Ridge Rd. W., Albion, NY 14411

RSVP Donna Becker (585) 815-8501 ext. 411
or dbecker@wnyil.org

This program is made possible through funds from the Independent Living of the Genesee Region

Independent Living
of the **Genesee Region**

Free buffet style breakfast

High turnover rate with tenants?
Learn how we will support your tenants.

Breakfast to inform landlords of the benefits of renting to people with disabilities.

Wednesday, June 7, 2017

8:30 a.m. - 10:30 a.m.

Byrncliff Resort and Conference Center
2357 Humphrey Rd., Varysburg, NY 14167

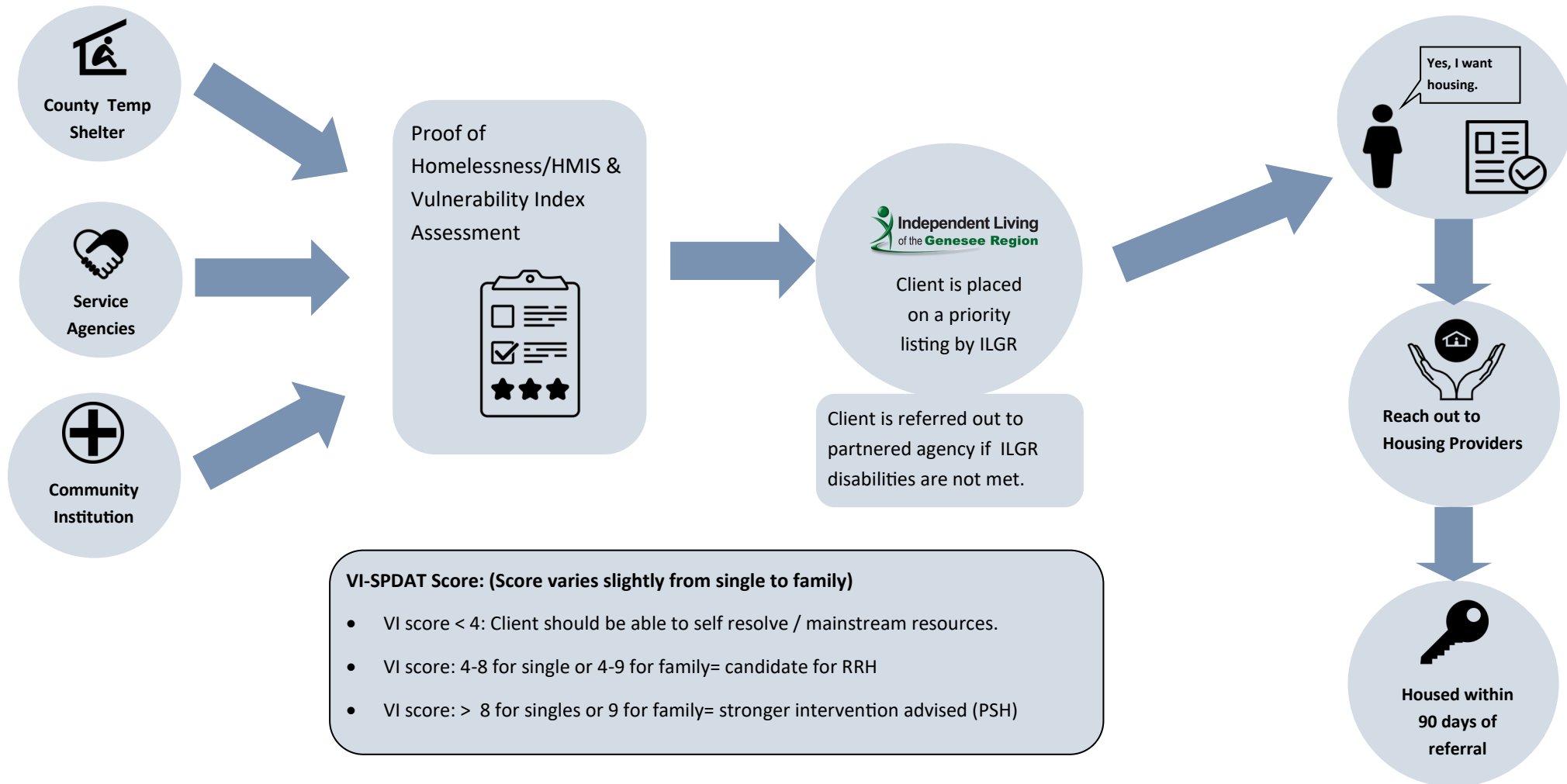RSVP Donna Becker (585) 815-8501 ext. 411
or dbecker@wnyil.org

This program is made possible through funds from the Independent Living of the Genesee Region

Independent Living
of the Genesee Region

Coordinated Entry Process

Genesee, Orleans, and Wyoming Counties

Clients seeking housing or services first enter the homeless system by interacting with DSS housing services, calling 211/Care+Crisis hotline, or going to a service provider site.

County Temp Shelter

Service Agencies

Community Institution

Proof of Homelessness/HMIS & Vulnerability Index Assessment

Independent Living of the Genesee Region

Client is placed on a priority listing by ILGR

Client is referred out to partnered agency if ILGR disabilities are not met.

Yes, I want housing.

Reach out to Housing Providers

Housed within 90 days of referral

VI-SPDAT Score: (Score varies slightly from single to family)

- VI score < 4: Client should be able to self resolve / mainstream resources.

- VI score: 4-8 for single or 4-9 for family= candidate for RRH

- VI score: > 8 for singles or 9 for family= stronger intervention advised (PSH)

System Entry	Assessment	Prioritization	Matching	Referral	Placement