

HPRP 101

HMIS: Homeless Management Information System
BAS-Net: Buffalo Area Services Network, Buffalo's own HMIS

For HPRP BAS-Net Will

- ◆ Work to support coordinated case management
- ◆ Collect common required data elements
- ◆ Identify who is literally homeless or at risk of homelessness
- ◆ Track HPRP services provided
- ◆ Report client progress and program performance
- ◆ Monitor on-going data quality

It Will Do This Through...

- ◆ **ResourcePoint**—A database of programs and agencies
- ◆ **ClientPoint**— Client Demographics
- ◆ **Assessments**— Tailored set of questions specific to HPRP and providers

Required Data Elements

- | | | |
|-----------------|--------------------------------------|-----------------------------------|
| • Name | • Veteran Status | • Housing Status |
| • SSN | • Disabling Condition | • Program Entry Date |
| • Date of Birth | • Residence Prior to Program Entry | • Program Exit Date |
| • Race | • Zip Code of Last Permanent Address | • Personal Identification Number |
| • Ethnicity | | • Household Identification Number |
| • Gender | | |

Entering the HPRP Data

- All information regarding initial contact with Clients must be entered within 24 hours, if not on site.
- **This is extremely important as the first QPR reporting window only allows us 10 days to improve data quality, while still entering new Clients**
- Information regarding financials will be entered within 24 hours, if not on site, and will be revisited or updated on a monthly basis, or as needed.

Examples of Data Time Periods

- ◆ **Income & Sources:** Collected at Entry, Exit AND at least once annually during program enrollment
 - ◆ **Destination:** Collected at Program Exit
 - ◆ **Financial Assistance Provided:** Start Date of assistance (If Client is receiving rent for June 1st, but check is written May 15th—Client is not entered until June 1st) End Date of Assistance, Type, Amount
- ⇒ *Each month will be entered SEPERATELY (if client receives 3 months—each month will be entered as a separate transaction in BAS-Net*

Monitoring and Data Quality Assurance

HAWNY Will Conduct:

- Site Visits
- Periodic Report Auditing
- Regular Dialogue with Users

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BAS-Net
BUFFALO AREA SERVICES NETWORK