



HAWNY Monthly Meeting Minutes

Meeting Information

Date: Wednesday, June 21, 2023

Time: 3:02 PM - 3:57 PM

Location: Zoom Video Conference

Attendance (77): Alissa Steele, Alissa Venturini, Ashley Matrassi, Ashton, A Swain, Bailey Norris, B McKinney, Brianna Kirk, Caitlin Bauer, Will Marcy, Caitlyn Allen, Carrie Borges, Cassiah Gilvin, Chleo Carr, Christine Slocum, Charon Toliver, Dan Fordon, Darwin Rosales, Deanna Atkin, Diane Gayles Livingston, Dinash Lal, DJ (GCASA), Ebony James, Gaya Amirthavasari, Gerrod Bennett, Gigi Grizanti, Gina Schelemanow, Gordon Williams, Hans Schiffert, Jarett LoCicero, Jarrett Steffen, Jamie Dolan, Jean Bennett, Jennifer Beltre, Jessica Leah Starks, Jill Mattson, J Martin, Jody Tassone, Joshua Curry-Bascome, Joshua Zicarelli, Julie Butkowski, Karen Rybiciki, Kareema Morris, Katey Soellers, Katrina Cropo, Kexin Ma, Kristen Lazarony, Kristin Rivera, Kristina Lutz, Luanne Firestone, Ellen Wood, Mary Maiser, Michelle Laraby, Natalia Lopuchowycz, Nathan Pyzikiewicz, Nicole Jordan, Patricia Rejewski, R Piazza, Rae Frank, Rennel Williams, Robyn Krueger, Rosalie Mangino-Crandall, Reno Tabone, Ryan Trubits, Sara Pisa, Sarah Poczciwinski, Sasha Rodgers, Shannon Boswell, Stacey Menard, Stephanie Mejia, Stephanie Velez, Stephanie Vroman-Goodrich, Susan Santiago, Terry King, Thanh Nguyen, Tracy Schmidt, YLAN

1. Introductions

2. New HUD Rep Introduction – Jennifer Beltre

- Jennifer Beltre is announced as the new CoC wide HUD representative as well as the rep for Erie County ESG.

3. HMIS Training Updates

- HMIS Staff Re-Introductions:
 - Nathan Pyzikiewicz, HMIS Director
 - Alissa Steele, Training Coordinator
 - Katey Soellers, Data Quality Specialist
- HMIS Training categories include:
 - Onboarding for new hires
 - Reporting for Managers
 - Skill refresher for current or returning users

- Q&A sessions
- HMIS Updates
 - **WellSky User Interface Update:** Sometime in July, WellSky is updating their user interface that will change the display in HMIS.
 - **2024 HUD Data Standards change:** Question wording/pick list is changing to more client centered language. New questions being added on the client's sexual orientation and if they need translation assistance. Biggest change is that the Coordinated Entry section is essentially merging into one section.
 - **Project Naming Structure Change:** All project names will now include the funding source and project type. Notify HMIS staff by August 1 if any additional changes are needed to your project name.
- HAWNY outlines upcoming HMIS workshops in 2023 including:
 - Documenting Homelessness
 - 2024 HUD data standards and Coordinated Entry update
 - Coordinated Entry process
- Upcoming workshops in 2024 include
 - Launch of self-paced HMIS onboarding program
 - HMIS reporting & data corrections
 - Program Scoring and HMIS data
- HAWNY launching a new four step Updated Onboarding Program
 - Pre-training Module 0;
 - Live Training session with HMIS team;
 - Independent Learning section;
 - HMIS Live Site Access
- Best Practices for HMIS
 - New Hire readiness
 - Technology readiness such as work email, any type of internal technology orientation or training
 - Agency or Provider onboarding
 - Has the new hire started an internal orientation, onboarding or coaching program? Do they understand their roles and responsibilities and what they will need to do in HMIS?
 - Communicating with HAWNY
 - Letting the employee know what projects they will need access to and if they will be working on the CE process.
 - Managing HMIS projects
 - Identify an Agency Administrator
 - Monitor for data quality issues regularly
 - Do not share user accounts or login information
 - Run the APR every month and correct any errors that are shown

4. CoC Updates

- Today, June 21st is the deadline for the NOFO renewal application by 4pm;
- July 10th the selection committee will be meeting to score the renewal application with preliminary results to share;
- June 28 is the YHDP project selection committee meeting date;
- New project information should be out around mid-July;
- There may be a capital project NOFO that will be coming out after the regular NOFO, sometime in the Fall/Winter time period;
- HUD is recommending for new projects to think about partnering with health care support or housing support such as the Public Housing Authority, and Erie County Department of Social Service.
- HAWNY staff will be attending the National Conference to End Homelessness in Washington D.C in July. Staff will have a chance to speak with local representatives on behalf of the CoC. HAWNY will send out a survey to receive feedback from CoC funding agencies about what advocacy needs to be done during the conference.

5. Adjournment