|  |
| --- |
| Participant Information/ Documentation YES NO NOTES |
| 1. Homeless documentation is in file
 |[ ] [ ]   |
| 1. Coordinated Entry referral on file?
 |[ ] [ ]   |
| 1. If serving chronically homeless, documentation of chronic homelessness is in file
 |[ ] [ ]   |
| 1. Chronic Homeless History documented?
 |[ ] [ ]   |
| 1. Program Specific (PSH, Chronic, etc…): is there documentation of disability signed by an appropriate credentialed person?
 |[ ] [ ]   |
| 1. VISPDAT, VIFSPDAT, TAYSDPAT complete?
 |[ ] [ ]   |
| Latest Score\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| * 1. Is score applicable to program?
 |[ ] [ ]   |
| 1. Appropriate documents collected in HMIS? (rental agreements, lease, etc…)?
 |[ ] [ ]   |
| 1. ROI date in HMIS matches paper ROI date?
 |[ ] [ ]   |
| 1. ROI Covers data entered?
 |[ ] [ ]   |
| 1. HUD Verifications Complete in HMIS?
 |[ ] [ ]   |
| 1. Household composition is documented
 |[ ] [ ]   |
| 1. Ongoing assessment/case notes are in file
 |[ ] [ ]   |
| 1. Service/goal/housing plan is in file
 |[ ] [ ]   |
| 1. Are the Chronic Homeless Questions Congruent with what is in HMIS or documented?
 |[ ] [ ]   |
| 1. Entire HMIS Assessment complete?
 |[ ] [ ]   |
| 1. (If Needed) All Household members have completed HMIS assessment?
 |[ ] [ ]   |
| 1. Entry/Exit dates match with what’s in file?
 |[ ] [ ]   |
| 1. (If Needed) Is annual assessment complete in HMIS?
 |[ ] [ ]   |
| 1. (If Needed) Appropriate parts of coordinated assessment are complete in HMIS?
 |[ ] [ ]   |
|  |[ ] [ ]   |
|  |[ ] [ ]   |
|  |[ ] [ ]   |