**Homeless Alliance of Western New York**

# **FY2024 Local HUD Continuum of Care Competition**

***Renewal Project Application -* Narrative Application Part Two**

1. Have you had unexpended HUD funds in this contract at the expiration of grant terms in the last year?

 ☐ Yes ☐ No If yes, how much? FY2020 $\_\_\_\_\_\_\_\_\_\_\_\_\_

 FY2021 $\_\_\_\_\_\_\_\_\_\_\_\_\_

 FY2022 $\_\_\_\_\_\_\_\_\_\_\_\_

How much did you spend on your current contract as of 3/31/2024? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have unspent funds over 5% in the past years or anticipate having unspent funds in this contract year, please describe:

a.The reasons for unspent funds\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.What did you do to reduce unspent funds? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c.What’s your current contract spending rate?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please answer your program capacity based on your program types:

 **PSH only:** Total contracted beds:\_\_\_\_\_\_\_\_\_\_\_\_

 Total households served last year: \_\_\_\_\_\_\_\_\_

 # of case workers originally proposed to work in this grant\_\_\_\_\_\_\_

 # of case workers currently hired working in this grant\_\_\_\_\_\_\_

**TH-RRH Only:** Target population:\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Transitional Housing beds:\_\_\_\_\_\_\_\_\_\_\_\_

# of Households have an open enrollment in TH as of March 31st:\_\_\_\_\_\_\_

# of Households have an open enrollment in RRH as of March 31st:\_\_\_\_\_\_

# of households were housed in their own apartment as of March 31st: \_\_\_\_\_\_

# of case workers originally proposed to work in this grant\_\_\_\_\_\_\_

# of case workers currently hired working in this grant\_\_\_\_\_\_\_

Expected caseload for each case worker\_\_\_\_\_\_\_\_\_

Total households served from the most recent annual report:\_\_\_\_\_\_\_\_\_

**RRH Only:** # of Households have an open enrollment as of March 31st:\_\_\_\_\_\_\_

 # of households were housed as of March 31st: \_\_\_\_\_\_

 # of case workers (or expected to be) hired through this grant\_\_\_\_\_\_\_

 Expected caseload for each case worker\_\_\_\_\_\_\_\_\_

 Total households served from the most recent annual report:\_\_\_\_\_\_\_\_\_

1. If your project has lost any points in your performance score (refer to scoring criteria and performance number that HAWNY shared with you), please provide any reasons you’d like to share. Make sure examples are specific rather than a general description. For example, client ID 123 (do not use client name in the application) was in and out of jail during the housing search period, which prolongs the time we can secure a housing unit. If staff capacity is a factor, describe specific examples of how it impacted performance. For example, staff turnover impacted occupancy score. General reasons such as raising rent in the current housing market may not necessarily be shared as we understand that those circumstances apply to all programs and clients.

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1. What action steps have you taken to address overall performance and program challenges listed in question 3?

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1. Are there additional resources outside of increased funding (training, policy and procedure review, increased collaboration, etc.) that, if accessed, would improve your project’s performance?

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